



ADVANCING EDUCATION  
AND ORAL HEALTH



palma  
ISLAS BALEARES / BALEARIC ISLANDS

ADEE 2022: Reconnect, Rethink, Refresh, Rebuild

# Annual Scientific Meeting

## Exhibition Prospectus



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## **About ADEE and our annual scientific meeting**

The Association for Dental Education in Europe (ADEE) was founded in 1975 as an independent European organisation representing academic dentistry and the community of dental educators. Since then, ADEE has played an important role by enhancing the quality of education, advancing the professional development of dental educators and supporting research in education and training of oral health personnel.

ADEE brings together a broad-based membership across Europe comprised of dental schools, specialist societies and national associations concerned with dental education.

Each year ADEE's annual scientific meeting is hosted by an institutional member in their home university or city. This year we are guests of the ADEMA Dental School of the University of the Balearic Island in Spain.

ADEE annual scientific meetings being the only dedicated congress for dental education in Europe brings together representation from 200 plus university dental schools and associated institutions and programmes, drawn from over 50 countries worldwide.

When exhibition at ADEE you can expect to engage with Deans, Senior Academics and leaders from Dental Schools in Europe and further afield. Attendance is normally in the region of 400 to 600 delegates.

## **ADEE 2022 Exhibition Venue**

For 2022, our meeting venue is the purpose built conference and exhibition centre at **PALAU DE CONGRESSOS DE PALMA**, Felicià Fuster Street, 4, 07006 Palma, Illes Balears, Spain.



This offers us a unique location and an array of in-house services to our delegates and exhibitors. With over 2000 m<sup>2</sup> of dedicated exhibition space directly in the centre of our meeting, we are confident exhibitors will have an enjoyable and productive meeting.

## Your Booth

Exhibition booths are sold in 2m x 2m configurations at ADEE. To ensure delegate flow and exhibitor engagement at the exhibition all refreshment and lunch breaks are integrated into the exhibition space.

Booths are allocated on a first booked/paid basis and a maximum capacity of exhibitors is expected to be achieved by June so early booking is strongly recommended.

### Exhibition rates at ADEE 2022

ADEE **Platinum Partners** have access to an exhibition space of a size up to 3 (2x2 m) booths. This is included in Platinum membership at no extra cost. To reserve your space please contact the ADEE office as soon as possible.

All other exhibitors are subject to exhibition rates as follows:

Details	Gold Member Rate	Non-Member Rate
2m x 2m Exhibition booth no membership	€3,500	€4,500
2m x 2m Exhibition booth plus Gold Partnership included	N/A	€5,500
Platinum Membership including 3 no 2m x 2m exhibition booths	N/A	€10,000

### Each Booth Includes

Each 2m x 2m booth is supplied with the following:

- One table
- Two chairs
- Electrical connection point

The exhibition package provides complimentary registration for two exhibition staff per exhibitor in addition to lunch, morning, afternoon refreshments and evening social events daily. An exhibitor's badge will be provided and **must** be worn while in the conference centre.

Should you require additional equipment such as hiring of audio or visual equipment you can arrange this locally at your own cost through the congress company, contacts will be provided upon acceptance and payment of your exhibition booking.

**Please note:** Any exhibitor proposing to exhibit equipment, using gases (including compressed air), laser equipment, radiological equipment, or biohazards should provide details in advance to the Exhibition Organiser, for approval by the Safety Officer.

## Arranging your shipment

Goods should not be shipped, nor should you contact the venue until your exhibition booking has been accepted by ADEE. Upon receipt of exhibition payment, you will be provided with further details including venue specific requirements and compliance aspects.

## Booking and Payment

To make a booking contact the ADEE office ([administrator@adee.org](mailto:administrator@adee.org)) directly via email or through the [exhibition contact platform](#).

The ADEE office will then issue a confirmation note together with an invoice for the appropriate exhibition fee following discussions with you around your specific requirements. Payment may be made by electronic transfer using the bank details below. Please ensure that you mark the transfer with the invoice number.

**Payment in full should be transferred no later than the 1<sup>st</sup> of July.** Stand allocation may be revoked if payment is not received by the due date. Bank details are as follows but will also be detailed on the exhibition invoice. Do not make a payment without an invoice.

**Bank Name:** Ulster Bank

**Account Address:** 33 College Green, Dublin 2, Ireland

**IBAN:** IE44ULSB98501029522034

**SWIFT/BIC Code:** ULSBIE2D

**Account Name:** Association for Dental Education in Europe

## Cancellation

Any cancellation following receipt of the Reservation Form may be subject a cancellation fee. Cancellations after the 31<sup>st</sup> of July will be subject to 50% deduction from your refund.

## **Hotel Accommodation**

Hotel booking details are available on the meeting website on the accommodation booking link or directly with the conference hotel. ADEE takes no liability with regards to accommodation availability or rates charged.

## **Insurances**

Exhibitors are advised to ensure appropriate insurances are in place at all times.



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